

Republic of the Philippines
JOSEABELLA MEMORIAL MEDICAL CENTER
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the JOSEABELLA MEMORIAL MEDICAL CENTER in the CSC website:

[Signature]
ESMERALDO T. ILEM, M.D.

Head of the Agency

Date: March 11, 2020

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (If applicable)	
1	Medical Specialist IV (Full-Time)	OSEC-DOHB-MDSF4-13-1998	25	96985	Doctor of Medicine with a certificate as Fellow and/or Diplomate of the rel. accredited specialty society and/or a doctor who passed the DOH Medical Specialist Exam	Sixteen hours of relevant training	Four years experience in planning, organizing, directing, coordinating and supervising various activities in the practice of medicine	RA 1080 (Physician)	-	Medical Service
2	Medical Specialist II (Part-Time)	OSEC-DOHB-MDSPT2-7-2002	23	37679.50	Doctor of Medicine with a certificate as Fellow and/or Diplomate of the rel. accredited specialty society and/or a doctor who passed the DOH Medical Specialist Exam	Eight hours of relevant training	Two years of progressively responsible experience as MS I or other related experience.	RA 1080 (Physician)	-	Medical Service
3	Medical Officer III	OSEC-DOHB-MDOF3-51-2014	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service

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4	Medical Officer III	OSEC-DOHB-MDOF3-67-2014	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
5	Medical Officer III	OSEC-DOHB-MDOF3-73-2010	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
6	Medical Officer III	OSEC-DOHB-MDOF3-76-2010	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
7	Medical Officer III	OSEC-DOHB-MDOF3-80-2015	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
8	Medical Officer III	OSEC-DOHB-MDOF3-433-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
9	Medical Officer III	OSEC-DOHB-MDOF3-437-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
10	Medical Officer III	OSEC-DOHB-MDOF3-440-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
11	Medical Officer III	OSEC-DOHB-MDOF3-507-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
12	Medical Officer III	OSEC-DOHB-MDOF3-508-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
13	Medical Officer III	OSEC-DOHB-MDOF3-511-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service

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14	Medical Officer III	OSEC-DOHB-MDOF3-512-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
15	Medical Officer III	OSEC-DOHB-MDOF3-514-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
16	Medical Officer III	OSEC-DOHB-MDOF3-515-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
17	Medical Officer III	OSEC-DOHB-MDOF3-519-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
18	Medical Officer III	OSEC-DOHB-MDOF3-521-1998	21	59353	Doctor of Medicine	None required	None required	RA 1080 (Physician)	-	Medical Service
19	Midwife VI	OSEC-DOHB-MDWF6-1-2020	19	46791	Completion of the Midwifery Course	Twenty four hours of relevant training	Four years of relevant experience	RA 1080 (Midwife)	-	School of Midwifery
20	Radiologic Technologist III	OSEC-DOHB-RT3-13-1998	18	42159	Bachelor's Degree in Radiologic Technology	Eight hours of training in radiologic technology with special modalities undertaken within the last five years	Two years of experience as radiologic technologist	RA 1080 (Radiologic Technologist)	-	Department of Radiology and Ultrasonography
21	Respiratory Therapist III	OSEC-DOHB-RSTH3-103-2013	17	38464	Bachelor's Degree relevant to the job	Four hours of relevant training	One year of relevant experience	RA 1080 (Respiratory Therapist)	-	Department of Newborn Medicine
22	Midwife V	OSEC-DOHB-MDWF5-2-2020	17	38464	Completion of the Midwifery Course	Sixteen hours hours of relevant training	Three years of relevant experience	RA 1080 (Midwife)	-	Nursing Service

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23	Midwife V	OSEC-DOHB-MDWF5-3-2020	17	38464	Completion of the Midwifery Course	Sixteen hours hours of relevant training	Three years of relevant experience	RA 1080 (Midwife)	-	Comprehensive Family Planning Center
24	Midwife V	OSEC-DOHB-MDWF5-4-2020	17	38464	Completion of the Midwifery Course	Sixteen hours hours of relevant training	Three years of relevant experience	RA 1080 (Midwife)	-	School of Midwifery
25	Midwife V	OSEC-DOHB-MDWF5-5-2020	17	38464	Completion of the Midwifery Course	Sixteen hours hours of relevant training	Three years of relevant experience	RA 1080 (Midwife)	-	School of Midwifery
26	Midwife IV	OSEC-DOHB-MDWF4-6-2020	15	32053	Completion of the Midwifery Course	Sixteen hours hours of relevant training	Three years of relevant experience	RA 1080 (Midwife)	-	School of Midwifery
27	Nurse II	OSEC-DOHB-NURS2-434-2014	15	32053	Bachelor of Science in Nursing	Four hours of relevant training	One year of relevant experience	RA 1080 (Nurse)	-	School of Midwifery
28	Pharmacist II	OSEC-DOHB-PH2-202-2010	15	32053	Bachelor's degree in Pharmacy	None required	None required	RA 1080 (Pharmacist)	-	Pharmacy Department
29	Psychologist II	OSEC-DOHB-PSY2-15-2020	15	32053	Bachelor's degree in Psychology	Four hours of relevant training	One year of relevant experience	RA 1080 (Psychologist)	-	Medical Service
30	Food Service Supervisor II	OSEC-DOHB-FOSS2-1-1998	11	22316	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/2nd Level Eligibility	-	Nutrition and Dietetics Department
31	Midwife II	OSEC-DOHB-MDWF2-46-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Comprehensive Family Planning Center

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32	Midwife II	OSEC-DOHB-MDWF2-16-2020	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
33	Midwife II	OSEC-DOHB-MDWF2-17-2020	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
34	Midwife II	OSEC-DOHB-MDWF2-18-2020	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
35	Midwife II	OSEC-DOHB-MDWF2-19-2020	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
36	Midwife II	OSEC-DOHB-MDWF2-12-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
37	Midwife II	OSEC-DOHB-MDWF2-16-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
38	Midwife II	OSEC-DOHB-MDWF2-37-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
39	Midwife II	OSEC-DOHB-MDWF2-40-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
40	Midwife II	OSEC-DOHB-MDWF2-64-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service

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41	Midwife II	OSEC-DOHB-MDWF2-66-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
42	Midwife II	OSEC-DOHB-MDWF2-68-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
43	Midwife II	OSEC-DOHB-MDWF2-69-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	Nursing Service
44	Midwife II	OSEC-DOHB-MDWF2-70-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	School of Midwifery
45	Midwife II	OSEC-DOHB-MDWF2-72-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	School of Midwifery
46	Midwife II	OSEC-DOHB-MDWF2-73-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	School of Midwifery
47	Midwife II	OSEC-DOHB-MDWF2-74-1998	11	22316	Completion of the Midwifery Course	Four hours of relevant training	One year of relevant experience	RA 1080 (Midwife)	-	School of Midwifery
48	Administrative Officer I	OSEC-DOHB-ADOF1-75-2014	10	20219	Bachelor's degree	None required	None required	Career Service (Professional)/2nd Level Eligibility	-	Hospital Operations and Patient Support Service

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49	Medical Laboratory Technician III	OSEC-DOHB-MLAB3-14-2015	10	20219	Completion of course at least 4 years leading to the degree or Bachelor of Science in Medical Technology or Bachelor of Science in Public Health	Eight hours of relevant training	Two years of relevant experience	RA 1080 (Medical Laboratory Technician)	-	Department of Pathology and Laboratories
50	Hospital Housekeeper	OSEC-DOHB-HHKPER-10-2013	8	17505	High School Graduate	Four hours of relevant training	One year of relevant experience	None required	-	Hospital Operations and Patient Support Service
51	Ward Assistant	OSEC-DOHB-WARDA-9-2019	7	16458	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
52	Ward Assistant	OSEC-DOHB-WARDA-10-2019	7	16458	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
53	Ward Assistant	OSEC-DOHB-WARDA-11-2019	7	16458	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
54	Ward Assistant	OSEC-DOHB-WARDA-12-2019	7	16458	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
55	Ward Assistant	OSEC-DOHB-WARDA-13-2019	7	16458	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
56	Ward Assistant	OSEC-DOHB-WARDA-14-2019	7	16458	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
57	Ward Assistant	OSEC-DOHB-WARDA-15-2019	7	16458	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)

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58	Ward Assistant	OSEC-DOHB-WARDA-16-2019	7	16458	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
59	Medical Equipment Technician I	OSEC-DOHB-MEQT1-239-2014	6	15524	Completion of relevant two years studies in College or Completion of relevant medical laboratory technician course	None required	None required	None required (MC 10 s. 2013 - Cat. II)	-	Engineering and Facilities Management Department
60	Medical Equipment Technician I	OSEC-DOHB-MEQT1-239-2014	6	15524	Completion of relevant two years studies in College or Completion of relevant medical laboratory technician course	None required	None required	None required (MC 10 s. 2013 - Cat. II)	-	Engineering and Facilities Management Department
61	Administrative Aide IV (Clerk II)	OSEC-DOHB-ADA4-601-2004	4	13807	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
62	Administrative Aide IV (Clerk II)	OSEC-DOHB-ADA4-670-2004	4	13807	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
63	Administrative Aide IV (Clerk II)	OSEC-DOHB-ADA4-671-2004	4	13807	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
64	Administrative Aide IV (Clerk II) - Future Vacancy	OSEC-DOHB-ADA4-600-2004	4	13807	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
65	Administrative Aide IV (Clerk II) - Future Vacancy	OSEC-DOHB-ADA4-606-2004	4	13807	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)

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66	Administrative Aide IV (Clerk II) - Future Vacancy	OSEC-DOHB-ADA4-609-2004	4	13807	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
67	Administrative Aide IV (Clerk II) - Future Vacancy	OSEC-DOHB-ADA4-626-2004	4	13807	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
68	Administrative Aide IV (Clerk II) - Future Vacancy	OSEC-DOHB-ADA4-638-2004	4	13807	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
69	Administrative Aide IV (Clerk II) - Future Vacancy	OSEC-DOHB-ADA4-672-2004	4	13807	Completion of two years studies in College	None required	None required	Career Service (Sub-Professional)/ First Level Eligibility	-	Hospital Operations and Patient Support Service (for distribution)
70	Administrative Aide IV (Mechanic I)	OSEC-DOHB-ADA4-661-2004	4	13807	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Mechanic (less than 250 volts) (MC 10 s. 2013-Cat. II)	-	Engineering and Facilities Management Department
71	Administrative Aide III (Driver I) - Future Vacancy	OSEC-DOHB-ADA3-868-2004	3	13019	Elementary School Graduate	None required	None required	Driver's License (MC 10 s. 2013-Cat. IV)	-	Engineering and Facilities Management Department
72	Administrative Aide III (Utility Worker II)	OSEC-DOHB-ADA3-902-2004	3	13019	Must be able to read and write	None required	None required	None Required (MC 10 s. 2013- Cat. III)	-	Hospital Operations and Patient Support Service (for distribution)
73	Administrative Aide III (Utility Worker II)	OSEC-DOHB-ADA3-910-2004	3	13019	Must be able to read and write	None required	None required	None Required (MC 10 s. 2013- Cat. III)	-	Hospital Operations and Patient Support Service (for distribution)
74	Administrative Aide III (Utility Worker II)	OSEC-DOHB-ADA3-912-2004	3	12468	Must be able to read and write	None required	None required	None Required (MC 10 s. 2013- Cat. III)	-	Hospital Operations and Patient Support Service (for distribution)

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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 25, 2020.

1. Handwritten application letter addressed to Dr. ESMERALDO T. ILEM, Medical Center Chief II, Dr. Jose Fabella Memorial Hospital, Lope de Vega Street, Sta. Cruz, Manila;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
3. Performance rating in the last rating period (if applicable);
4. Photocopy of certificate of eligibility/rating/license;
5. Photocopy of Transcript of Records and Diploma
6. Photocopy of Updated PMA Card (for physicians);
7. Photocopy of Certificate of Employment/Certificate of Trainings and Seminars attended;
8. Photocopy of Certificate of Residency Training (for physicians);
9. Photocopy of Birth Certificate and Marriage Contract (for those who are married) and;
10. Two (2) Passport size pictures (colored, white background, formal attire)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Ms. LALAIN T. TANOJA

Supervising Administrative Officer

Dr. Jose Fabella Memorial Hospital, Lung Center Compound, Quezon City

fabella_personnel@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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