



JOB VACANCIES

**No. of
Vacancies**

- 3 ADMINISTRATIVE ASSISTANT III, SG-9 (BILLING AND CLAIMS)**
Completion of two-year studies in College; Exp. & training: one year of rel. experience; four hours of relevant training; Eligibility: Career Service (Sub-Professional)/ First Level Eligibility
- 14 ADMINISTRATIVE ASSISTANT I, SG-7**
Completion of two-year studies in college; Exp. & training: none required; Eligibility: Career Service (Sub-Professional)/First Level Eligibility
- 1 ADMINISTRATIVE ASSISTANT I, SG-7 (MOTOR POOL SUPERVISOR)**
Completion of two-year studies in college; Exp. & training: none required; Eligibility: Career Service (Sub-Professional)/First Level Eligibility
- 3 ADMINISTRATIVE AIDE VI, SG-6 (UTILITY FOREMAN)**
Elementary School graduate; Exp. & training: none required; Eligibility: none required (MC 10 s. 2013 – Category III)
- 3 MEDICAL EQUIPMENT TECHNICIAN I, SG-6**
Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course; Exp. & training: none required; Eligibility: None required (MC 10 s. 2013 – Cat. II)
- 1 ADMINISTRATIVE AIDE V (Plumber II), SG-5**
Elementary School Graduate; Exp. & training: none required; Eligibility: Pipefitter or Plumber (MC 10 s. 2013 – Category II)

Date Posted in CSC Bulletin of
Vacant Positions

: March 16, 2017 and April 19, 2017



Republic of the Philippines
Department of Health
DR. JOSEABELLA MEMORIAL HOSPITAL
Lope de Vega St., Sta. Cruz, Manila
Telephone Nos.: 734-5561 to 65; 733-8536 to 44



JOB VACANCIES

No. of Vacancies


- 31 ADMINISTRATIVE AIDE IV, SG-4**
Completion of two-year studies in college; Exp. & training: none required;
Eligibility: Career Service (Sub-Professional)/First Level Eligibility
- 1 ADMINISTRATIVE AIDE IV (Electrician II), SG-4**
High School graduate or completion of relevant vocational/trade course;
Exp. & training: none required; Eligibility: Electrician (Building Wiring)
(MC 10 s. 2013- Category II)
- 2 ADMINISTRATIVE AIDE IV, SG-4
(Mechanical Plant Operator I)**
High School graduate or completion of relevant vocational/trade course;
Exp. & training: none required; Eligibility: none required (-50 hp)
(MC 10 s. 2013- Category II)
- 8 ADMINISTRATIVE AIDE III (Utility Worker II), SG-3**
Must be able to read and write; Exp. & training: none required;
Eligibility: none required (MC 10 s. 2013- Category III)
- 1 TAILOR, SG-3**
Elementary School graduate or Completion of relevant vocational/trade
course; Exp. & training: none required; Eligibility: none required
(MC 10 s. 2013- Category III)
- 1 ADMINISTRATIVE AIDE II (Messenger), SG-2**
Elementary School Graduate; Exp. & training: none required;
Eligibility: none required (MC 10 s. 2013- Category III)

Date Posted in CSC Bulletin of
Vacant Positions : March 16, 2017 and May 23, 2017

**Interested applicants may submit their application letter not later than
August 18, 2017.**

Date Posted: August 8, 2017
Date Removed: _____

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